



The LEGO Group COVID-19 Communications

Message for Suppliers to be posted on LEGO.com / Responsible Business Principles

COVID-19: Supplier & Visitor Guidelines

Given the global spread of COVID-19 we have introduced travel and meeting guidelines for our employees to protect their health and well-being.

We are also sharing these with our suppliers and partners and asking that they be observed until further notice. We will review them regularly and update as required.

- There is no obligation for suppliers to travel to or visit any of our locations during this time. There will be no repercussion if you choose not to travel as your health and well-being is your top priority.
- The LEGO Group is limiting all international travel for its employees to business critical only. Business critical is defined as urgent, specialized work on projects with significant business impact that can only be carried out in person.

We expect partners to apply the same criteria before deciding to visit any of our offices or manufacturing locations. We can always meet online.

- Internally, the LEGO Group has also banned travel to, from and through the following locations: China, Hong Kong, Iran, Italy (Emilia-Romagna, Lombardy, Piedmont, Veneto), Japan, Singapore and South Korea (Last updated March 6, likely to change). Please contact your contact at the LEGO Group to check on the latest travel guidance.

We expect that you strictly follow any travel bans and quarantine or other advisories issued by governments in countries you departure from, transit through or arrive in.

We will not receive visitors at our facilities if they have within 14 days prior visited any of the countries listed above or a country identified by relevant health authorities as high risk areas.

- If travel is essential, we expect you to secure the necessary approvals and clearances from your host at the LEGO Group. You will be asked to sign a form confirming that you have not travel from or visited any high risk areas.



- If you visit one of our locations, please make sure you follow good personal hygiene. Wash your hands frequently; cover your mouth and nose when coughing or sneezing and avoid touching your face or potentially contaminated surfaces. Please also follow all LEGO Group guidelines.

Please reach out to your contact at the LEGO Group with any questions.

Take care

Lucia Cioffi

Senior Vice President, Procurement

The LEGO Group